

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

*The AQAR period would be the Academic Year. June 1, 2016 to April 30, 2017)*

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

M.S.P. Arts, Science & K.P.T.  
Commerce College, Manora

1.2 Address Line 1

Manora

Address Line 2

Dist. Washim

City/Town

Manora

State

Maharashtra

Pin Code

444404

Institution e-mail address

mshkpt@rediffmail.com

Contact Nos.

07253-263207

Name of the Head of the Institution:

Dr. N.S. Thakare

Tel. No. with STD Code:

07253-263207

Mobile:

09421754724/ 08975184724

Name of the IQAC Co-ordinator:

A.Y. Ali

Mobile:

09923538050

IQAC e-mail address:

helloayali@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN16819

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

F.19.26/EC (SC-4)/DO/2014/37

1.5 Website address:

<http://www.mspkptmanora.ac.in>

Web-link of the AQAR:

<http://www.mspkptmanora.ac.in/AQAR2016-2017html>.

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.01	2014	5 Yrs.
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

05.04.2013

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ 2014-2015 \_\_\_\_\_ (08/11/2015)  
 ii. AQAR \_\_\_\_\_ 2015-2016 \_\_\_\_\_ (17/05/2016)  
 iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phy Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Ph.D.(chemistry)

1.12 Name of the Affiliating University (for the Colleges)

Sant Gadge Baba Amravati  
University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text" value="Yes"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	05

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="07"/>	Faculty	<input type="text" value="02"/>
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Non-Teaching Staff	<input type="text" value="02"/>	Students	<input type="text" value="02"/>	Alumni	<input type="text" value="01"/>	Others	<input type="text" value="02"/>
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2.12 Has IQAC received any funding from UGC during the year?	Yes	No	<input checked="" type="checkbox"/>
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If yes, mention the amount

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  01 Institution Level  17

(ii) Themes

Sr. No.	Theme	Date	Beneficiary
1	Workshop on Research Methodology	08.03.2017	45
2	Workshop on Project Funding	08.03.2017	45
3	Workshop on malnutrition	03.03.2017	200
4	Workshop on Sexual Harassment (Prohibition, Prevention and Redress )	27.02.2017	250
5	Workshop on Cashless Transaction	20.03.2017	175
6	State Level Seminar on ICT	20.04.2017	200
7	Workshop on Sustainable organic Farming	21.04.2017	150
8	02 Workshops on Women Counselling	27/02/2017 03/03/2017	250 200
9	Workshop on Health and Fitness	25/01/2017	120
10	05 Workshops on Competitive Exam	05/08/2016 23/09/2016 28/11/2016 23/12/2016 18/01/2017	089 064 117 082 030
11	01 Workshop on Competitive Exam for girl students	25/11/2016 18/01/2017	150 100
12	Workshop on SEBI	29/09/2016	120
13	Workshop on Environment	07/09/2016	200
14	Workshop on Youth Development (Shram Vikas Parishad MS)	18/01/2017	100

### 2.14 Significant Activities and contributions made by IQAC

- Strengthened the career Counselling and Guidance cell
- Promotion of research by Motivating Faculty Members through IQAC
- ICT Based teaching adopted by Maximum departments

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Research Activities to be strengthened like publication of papers in Journal and presentation of papers in seminars and conferences.</li> <li>• Organization of the workshops and University level Seminar &amp; Poster</li> </ul>	<ul style="list-style-type: none"> <li>• Research papers in National Level Journals. Total Research papers 47 at International 22, 12 at National level, 13 at others.</li> <li>• Organized 01 workshop on Research Projects and Funding.</li> <li>• Organized the workshop on Research Publication.</li> <li>• 03 University level Seminar &amp; 03 Poster presentations</li> </ul>

Competition for students.	organized.
<ul style="list-style-type: none"> <li>E-learning process to be strengthened by adopting e-learning tools in teaching.</li> <li>At least two Lectures on LCD by every teacher.</li> </ul>	<ul style="list-style-type: none"> <li>Use of N-list,</li> <li>Organized State Level Conference on ICT on 21 April, 2017.</li> <li>At least 02 Lectures taken on LCD projector by every teacher, total lectures 34.</li> </ul>
<ul style="list-style-type: none"> <li>New subjects Music, Sociology and English Literature</li> </ul>	<ul style="list-style-type: none"> <li>New subjects Music, Sociology and English Literature have been started.</li> </ul>
<ul style="list-style-type: none"> <li>To encourage students to excel in various sports, NSS activities.</li> </ul>	<ul style="list-style-type: none"> <li>NSS Volunteers participated in National Level programme titled YUVA, Sasnsad (Youth Parliament) held at Pune and</li> <li>NSS Volunteers participated in National Level 03, State Level 05 and University Level 09 Programmes.</li> <li>21 Students participated at University Level, 03 at national level events.</li> <li>University awarded 01 Colour coat.</li> </ul>
<ul style="list-style-type: none"> <li>Well Constructed Girls Toilet</li> </ul>	<ul style="list-style-type: none"> <li>Completed the Construction of Girls Toilet.</li> </ul>
<ul style="list-style-type: none"> <li>Moral Education Activities</li> </ul>	<ul style="list-style-type: none"> <li>Distribution of Clothes in Melghat Tribal area,</li> <li>Organized workshop on sustainable agriculture.</li> <li>Series of Sermons 03 organized,</li> <li>Workshop on Malnutrition</li> <li>Workshop on environmental awareness</li> <li>Cleanliness Drive by staff and student</li> <li>Plastic free campus and home drive by Student and staff.</li> <li>All National programmes like Anniversaries of national leader are celebrated.</li> <li>College starts every day by national anthem.</li> </ul>
<ul style="list-style-type: none"> <li>Water Recharge</li> </ul>	<ul style="list-style-type: none"> <li>In the month of July and August the college made 8x10x8 recharge Kit in which 2.5 acres surface water recharges.</li> </ul>

*\* Attached Academic Calendar of the year as Annexure II.*

2.16 Whether the AQAR was placed in statutory body      Yes ☒      No ☐

Management ☒      Syndicate ☐      Any other body ☒

The AQAR was presented first in front of IQAC for discussion after that it is presented in the first meeting of the local Management Committee in the current academic year.

The Committee congratulated the College for its achievements at the same time the aspects that required reinforcement were identified.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	00	01	00
PG	00	00	00	00
UG	03	00	01	00
PG Diploma	00	00	00	00
Advanced Diploma	02	02	00	00
Diploma	03	00	00	00
Certificate	03	13	00	00
Others	00	00	00	00
<b>Total</b>	<b>25</b>	<b>15</b>	<b>02</b>	<b>00</b>
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Semester ~~2016-17~~ 2017-18

00

Num

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☐ Students ☒  
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*An analysis of the feedback in the Annexure I.*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- There is change in the Syllabus of Maths in 1<sup>st</sup> Semester of B. Sc. 1<sup>st</sup>, 4<sup>th</sup> Semester of B. Sc II and 6<sup>th</sup> Semester of B.Sc III,
- Change is also in the medium of Account Subject in Commerce faculty. Earlier it was in Marathi Medium now it is in English Medium,
- BOS recommended two new books in Pol. Science.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

- New Deptt. Started during the year Sociology and Indian Music started during the year 2016-17.
- The subject English Litt. Has been introduced and added to the Deptt. Of English

## Criterion – II

### Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	15	02	00	00

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	04								04

2.4 No. of Guest and Visiting faculty and Temporary faculty

15

10

25

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	12	17
Presented papers	05	11	14
Resource Persons	03	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Student's Participation in the subject related association club & organizing seminar, Guest Lecture etc.

2.7 Total No. of actual teaching days during this academic year

198

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation :  
Internal Exam repeated  
for Failure Students

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00

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01

2.10 Average percentage of attendance of students

71%



## 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction Subject wise	I %	II %	III %	Pass %
B.A.	44	Marathi-11 History-01 Economics-03	12	14	0	59.09%
B.Com.	27	Cost & Mang .A/c-01 Marathi- 12	03	01	0	14.81%
B.Sc.	43	Chemistry- 04 Physics- 02	15	08	0	53.49%

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

### Teaching:

- Meeting in every two months with faculty
- Follow up and review of Teaching Plans and diaries of faculty.
- Power point presentation by faculty

### Learning:

- Conducting Subject wise Seminar & Group Discussion
- Daily Monitoring
- Unit Tests and Common Tests.

### Evaluation:

- Analysing Students Feedback on Faculty
- Encouraging Learner Centric approach
- Analysing self appraisal of Faculty
- Internal Assessment of every faculty every year

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	03
Faculty exchange programme	00
Staff training conducted by the university	01
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	17

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	01	00	00
Technical Staff	05	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The *IQAC* is closely working with the Research committee in promoting Research Climate with through discussion Research committee *IQAC* Decided to :
- Academic visibility by publishing papers with hi impact factor journals
- Guest Lectures are organized of the eminent persons.
- Encouraging teachers to organize national state and university level conferences and seminars
- Non- Ph.D. Teachers are motivated to register for Ph.D.
- Two Students submitted Ph.d theris and one teacher awarded Ph.d Degree
- Students promoted to present research paper national & University level seminar

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	at	-	-
Outlay in Rs. Lakhs	933300	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	02	-
Non-Peer Review Journals	-	-	-
e-Journals	05	-	-
Conference proceedings	05	10	13

### 3.5 Details on Impact factor of publications:

Range   Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3 yrs	UGC	933300/-	566800/-
Minor Projects	-	-	-	-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)	1 ye	Self-financing		
Any other(Specify)				
Total			933300/-	566800/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

### 3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			01	03	02
Sponsoring agencies			ManaManagement University		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations                      International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
<b>NIL</b>						

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="02"/>
NCC	<input type="text"/>	NSS	<input type="text" value="02"/>
		Any other	<input type="text" value="08"/>

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

**Major extension activity (2016-2017):**

University Level	Date	College Level	Date	NSS	Date	Other/Departmental level Best Practices	Date
Malnutrition workshop (200 women's participates)	3/3/2017	Clothes distribution to Melghat tribal peoples.(3500 cloth Distributed)	Oct 2016	Swachhata Abhiyan	19 Aug 2016	Water Analysis (Chem)	Aug to Feb 17 continue
Sexual harassments	27/4/2017	Felicitatation of meritorious	July 2016	Defecation free villages	26 Jan to 1 Feb	Adulteration in food(Chem)	Aug to Feb 17 Continue

					17		
		Aptitude test for competitive exam	Aug to Jan -2017	Health check-up camp, HIV	01 Dec 16	Generate Awareness of the Plants and Environment in the High school and Junior College students (Bot)	Nov 2016 to Jan 2017 Continue
		Environmental ambassador	Aug 2016 Contd .	Malnutrition camp		Seed bank of rare species (Bot)	Aug16 to 2017 continue
		Series of discourse on great personalities (Dr.Uddhav Jane Principal Kamergaon and DR.Rasekar YC College)	3 Jan & 12 Jan 17	Yoga shibir at village	21 June	Blood group check up camp (zoo)	Agust 2016
		Water harvesting	Aug 2016			Free book set to meritorious (Lib)	15/8/2017
		Plastic and tobacco free campus (Vilas Ganjre coordinator)	Sept 16			Best user award (Lib)	26/01/2017
		Tree plantation (85)	1 July to Sept 2016			Extra B.T Card (Lib) (30)	15/8/2017
		Swach Bharat swast Bharat Abhiyan Cleanness drive campaign organized in 14 villages of Manora	Sept 2016			Celebration of Nutrition week (Home.Eco)	Sept.2017
		Sustainable, Natural Agriculture (2000 sq feet) behind library yard. (spinach, Methi and Coriandrum)	2 Jan 17 Contd			Assay competition (Hist.) (12 Students Departmental)	9 Agust 2016

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.5 acres	--	Management	3.5 acres
Class rooms	08	02	Management	10
Laboratories	09	--	Management	01
Seminar Halls	01	--	Management	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	932910	347975	UGCT Management	1280885/-
Others (Urinal for Girls and Women's Hostel)		02	UGCT Management	

#### 4.2 Computerization of administration and library

- Library s Computerized
- Inflibnet.com available in the library.
- Reprography Service
- Reference Service
- OPAC Service
- SOUL Software
- Office atomization Software

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3990	639604	177	57890	4167	697494
Reference Books	272	99592	10	4484	282	104076
e-Books	5000	5000	-	-	5000	5000
Journals	14	22230	02	1250	16	23480
e-Journals	N-list	5725		-	-	5725
Digital Database	-	-	-	-	-	-
CD & Video			25		25	1250
Others (specify)	264	-	11		275	-



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	46	03	03	01	00	05	03	00
Added	01	00	00	00	00	00	00	01
Total	47	03	03	01	00	05	03	01

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Teachers delivered lectures on LCD apart from Black Board
- Workshop organized for Non-Teaching on e-governance and networking
- Internet Facility for students
- Workshop organized in the college on communication skill in English
- Wi-Fi facility for teachers and students

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.21864
ii) Campus Infrastructure and facilities	587909
iii) Equipments	0.02200
iv)Others	0.45957
<b>Total :</b>	657930

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Principals address for the entry year students.
- Library conducted workshop for users.
- Information about student support system is displayed prominently in both college prospectus and website.
- Parent Teacher scheme scrupulously executing.
- Mentor system at department level.

#### 5.2 Efforts made by the institution for tracking the progression

- Regular Feedback from Students.
- PBAS for the Teachers.
- Suggestion Box for Students.
- Grievance cell for students.
- Regular Monitoring through CCTV
- Faculty involvement through teacher-students parents scheme.
- Group Discussion and Seminar Competition for Students.
- Regular Meeting for Staff.
- Poster presentation for students.
- Counseling for competitive exams to students

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
644	00	05	00

#### (b) No. of students outside the state

00

#### (c) No. of international students

00

No	%
321	49.84

Men

Women

No	%
323	50.16

Last Year (2015-16)							This Year (2016-17)						
General	SC	ST	OBC	VJ/NT	Physically Challenged	Total	General	SC	ST	OBC	VJ/NT	Physically Challenged	Total
65	124	29	236	175	00	629	52	132	36	237	187	00	644

Demand ratio 01:01

Dropout % 57.14%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Sr. No.	Type of Activity	Date/Frequency	Participants
1	Demo competitive exam for aspirants	Every Month	150
2	Regular Counselling & Lectures by every Subject teacher.	Every Month	050
3	Extra BT Cards issued to aspirants of MPSC	-	030
4	05 College Level Workshops organized for Competitive exam aspirants	05/08/2016 23/09/2016 28/11/2016 23/12/2016 18/01/2017	089 064 117 082 030
5	Workshop organized for female students of MPSC	15/01/2017	150

- Every teacher provides study material to students of their subjects.
- Every teacher does counselling to students of competitive exam.

No. of students beneficiaries

382

#### 5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	01	UPSC	00	Others	15

#### 5.6 Details of student counselling and career guidance

- Three certificate Courses-Marathi, English, Nutrition
- Classes of Competitive Exam regularly taken in the College 150 students admitted
- Advertisements regarding job recruitment are displayed in the Library.

No. of students benefitted

210

#### 5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

## 5.8 Details of gender sensitization programmes

- College pays special attention towards gender equality.
- College has special cell for women. i.e., Women Empowerment cell which conducts General meeting, takes Suggestions and counsels regularly with female students.
- Regular programs are conducted to generate awareness among girls students like Essay competition, Rally, **Beti Bachao** Poster Presentation etc.

Sr. No.	Activity	Date	Participants
1	College organized Women Empowerment Workshop	30/07/2016	200
2	College organized Workshop on Malnutrition	03/03/2017	200
3	Workshop on sexual harassment at workplace	27/02/2017	250
4	College Sent Girls to University to attend the Women Empowerment 2 days Workshop through NSS	19 <sup>th</sup> & 20 <sup>th</sup> January, 2017	002
5	College Level Workshops organized for Competitive exam aspirants	05/08/2016 23/09/2016 28/11/2016 23/12/2016 18/01/2017	089 064 117 082 030
6	Workshop organized for female students of MPSC	15/01/2017	150

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in *cultural events*

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	20	20000
Student welfare fund/school	05	05000
Financial support from government	515	00
EBC <u>042</u> Minority <u>08</u> GOI <u>465</u>	Forms submitted (amount yet to come)	
Financial support from other sources	10	9000
Number of students who received International/ National recognitions	00	00

### 5.11 Student organised / initiatives

Fairs : State/ University level	<input type="text" value="00"/>	National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>
Exhibition: State/ University level	<input type="text" value="00"/>	National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Major grievances redressed are :  
Solution of grievance of students by university

Name	Class	Grievances
1 Ku. Najna Gaffar Shaikh 2. Priyanka G. Gawande 3. Ku Reshma Parveen Salamoddin	B.Sc. I B.Sc. I B.Sc. II	These 03 Students had not received hall ticket College brought it from Parent University.
4. Rupesh Prabhu Pawar	B.Com II	College Brought the letter for physically disabled student to get 20 min extra for examination.
5. Rajesh Kisan Aware	B.A. II	Withheld Result got cleared from university by college.

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision:**

Creating the foundation upon which our new generation can do their intellectual development & grow their moral strength.

##### **Mission:**

- To provide the right sort of leadership in every field of life.
- To develop their potential fully by developing physical fitness, cultivating fair interests & participation, ethical & intellectual values.
- To promote equality & social justice among the students.
- To serve as a soul of nation.
- To boost scientific and technological temperament & to develop tolerance.
- To encourage free & impartial thinking this can challenge foul interests & established system.

#### 6.2 Does the Institution has a Management Information System

- Every note sheet goes through management.
- Regular discussions with secretary & president about routine tasks.
- Inform the Management through College Development Committee.
- Decision of IQAC, Internal Assessment of Teaching & Non-teaching Staff also inform the management

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- 03 new courses sociology, Indian Music and English Literature introduced in Arts Faculty
- 13 Certificate Courses introduced in college
- Feedback on Curriculum from student, Alumni and staff.
- Regular internal subject wise seminars, poster presentations and Group discussions.

##### 6.3.2 Teaching and Learning

- Submission and implementation of teaching plan
- Guest Lectures
- Conducting GD, Seminar, Study tour, excursion & field visit
- ICT, Case study and interactive methods for teaching

- Motivating the students for research activities like research projects (only for final yr students), seminar & poster presentation competitions.
- E-learning through N-list and certain educational websites like science.edu, eslkidslab.com, kingdict.com, kubbu.com

### 6.3.3 Examination and Evaluation

The college and internal examination schedule of B.A, B.Com & B.Sc programs proposed by examination committee published in the college and also through the college web. Notice of this schedule circulates also in class room. The examination schedule include following content –

- Date of college exam
- Date of internal assignments exam (University)
- Submission of subject's result
- Date of Declaration of result
- Date of oral exam
- Date of practical exam
- Date of submission of internal assessment
- Declaration of result of internal assessment
- Redress about the Examination
- Redress submission to the examination committee.

Evolution of student through-

- Basic Knowledge test
- Unit Tests, College Examination
- Seminars, GD's and Projects.

### 6.3.4 Research and Development

College has research committee which motivates the teachers & students for research through

- Encouraging the non- Ph.D. teachers for Ph.D.
- Publish at least 02 research papers in UGC approved research journal
- Present at least 02 research papers in National/International conference
- Submit the research projects to different research agencies
- To create the research temper, research project made compulsory for final year students.
- College organizes University level Seminar & Poster presentation competition for students.

For this research and development college organized 02 workshops for teachers

- Workshop for publication of research paper and
- Projects funding
- College motivates teachers to attain this kind of workshops.

As a output of this policy-

- 22 papers in International Journals, 12 papers in National and 13 papers in conference proceeding are published.
- 02 teachers awarded Ph.D.
- 02 students awarded Ph.D. in Chemistry
- 01 State Level Seminar on ICT
- 03 (Faculty wise) University Level Seminar & Poster Presentation Competitions organised.
- 07 Students participated in various colleges at University Level Seminar & Poster presentation competition

#### 6.3.4 Library, ICT and physical infrastructure / instrumentation

##### **Library**

- Total area of the Library 162.5 sq.meter
- Total Seating capacity 150
- Reading Hall Females 11 X 14
- Reading Hall for Staff 20 X 17
- Reading Hall Common 50 X 35
- Internet Counter 11 X 07
- No. Text Books 4167
- No. Of Reference Book 282
- INFLIBNET Facilities Available
- Internet Facilities Available (100 mbps)
- Suggestion Box in Library
- Career Counselling and Competitive Exam Cell
- Book Exhibitions
- Display of reference books
- Extra BT Card

##### **ICT**

- Correspondence through email,whatsapp
- ICT supported teaching
- Wi-Fi facility
- Computer lab & Library with internet facility
- Administrative office atomization
- Library atomization

##### **Physical Infrastructure**

- Ladies Toilet
- Black boards replaced by Green Boards
- Womens Hostel
- Garden Development
- Upgradation of Playgrounds
- Upgradation of Drinking Water Facility
- Upgradation of Laboratories



#### 6.3.6 Human Resource Management

- Participation of teachers in Refresher, Orientations, Short term Courses etc.
- Non-teaching staff also participate in administrative skill workshops.
- College organises the workshops for the staff to develop the skills.
- To encourage the staff for developing the new ideas in teaching, research & extension.
- Felicitation of teachers for their achievements.
- Institute provides the funding for research.

#### 6.3.7 Faculty and Staff recruitment

- The faculty and staff recruitment is done on the basis of merit as per the qualification prescribed by UGC and Maharashtra State Government Rule.
- In the academic Session 2016-17 new 03 posts of Assistant Professors are recruited.
- Selection of the staff is on the basis of merit & research. Out of three recruited posts 02 are Ph.D. & 01 is NET qualified.
- 25 CHB Teachers recruited.

#### 6.3.8 Industry Interaction / Collaboration

- Students of Science faculty visited Research Labs & Instrumentation center of Shri Shivaji College Akola & S.S.K.R. Innani College, Karanja Lad
- Chemistry Research Scholar takes the research facilities like IR & Instrumentation work at Akola.
- With linkage of State Bank of India Department of Commerce organized One Day Workshop on Cashless Transaction & Online Banking.

#### 6.3.9 Admission of Students

- Admissions are given according to Sant Gadge Baba Amravati University, Amravati & state Govt. Of Maharashtra.
- Spot admissions are given to students in B.A., B.Com. and B.Sc. entry year.
- Students Counselling available at the spot of Admission
- Financial Support provided to needy Students.

#### 6.4 Welfare schemes for

Teaching	Sant Gadge Baba Credit Society, Group Insurance, Deduction of home loan, Loan for research for teachers, personal loan, Car loan
Non teaching	Sant Gadge Baba Credit Society, Group Insurance, Deduction of home loan, personal loan, Car loan
Students	Govt. Scholarship, Basic Medical Facility, Counselling Cell, Minority Scholarship, Career Guidance, Parent-Teacher Scheme, Free Books Sets for Meritorious Students, Adoption Scheme, Extra B.T. Cards and institutional Scholarships.

6.5 Total corpus fund generated: Rs.20,000/- (Students, Employees)

6.6 Whether annual financial audit has been done : **Yes**

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	State Govt & Parent University	Yes	Management & Principal
Administrative	Yes	State Govt & Parent University	Yes	Management & Principal

6.8 Does the University declare results within 30 days?

For UG Programmes Yes

For PG Programmes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Online valuation of answer sheets for 1<sup>st</sup> year.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**Not applicable**

6.11 Activities and support from the Alumni Association

- Ex-students of the college involves in NSS, social activities run by college. Like Blood donation, tree plantation, environmental awareness, cleanliness drive etc.

6.12 Activities and support from the Parent – Teacher Association

- Parent \_ Teacher association involve in various kinds of college activities like tree plantation. Environmental awareness, farming workshops, NSS camp, Parent teacher scheme, counselling centres etc.

6.13 Development programmes for support staff

- Member of the supporting staff participated in administrative workshops
- College conducts workshops on computerization & Use of ICT in office.
- Regular meetings are organised to advice the staff to develop the skill.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Organized 02 workshops on environment.
- 80 Trees planted in premises of college
- Plastic free campus activity.
- 30 students selected as Environment Ambassador.
- 02 rain-water recharging kits developed by college.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- 14 certificate courses have been started in the college for students.
- New subjects Indian Music, Sociology and English Literature introduced.
- Monitoring through CCTV Cameras also Started
- Efforts made to maintain Sound and Air pollution & plastic free campus.
- Regular organisation of workshops for Competitive Exams.
- Active Environment Awareness Cell supported Environment Ambassadors
- University Level Seminar & Poster Presentation Competition.
- Counselling Cell for Female Students.
- Students Aptitude tests to encourage them for competitive exam.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- A State level Seminar on ICT organised by IQAC
- Up gradation of Reading Hall
- Urinal for Girls constructed
- 13 certificate courses started
- Linkage with SBI for generating awareness about cashless banking
- 01 student got colour coat in Best Physique competition.
- College website updated
- Proposal for organizing National level conference submitted to NAAC
- New subjects Indian Music, Sociology and English Literature introduced
- Workshop on malnutrition organised
- Workshop on Sexual Harassment of Women (Prevention, Prohibition and Redressed organised)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Title of the Practice:

#### **1) Aptitude Test for Competitive Exams**

Aim: To aware students about career in competitive examination.

To find out students with competitive examination aptitude and motivate them.

Goal:

- To trace out students inclination towards competitive examination.
- To Impart Knowledge to students regarding various competitive exam.
- To develop inclination of rural students towards competitive exam.
- To Prepare students an opportunity for getting employment.

## 2) Context

- Through Employment cell established in the college 150 students have been selected on merit basis to prepare for competitive exam i.e.
- Aptitude Test in the beginning of session

## 3) Practice

- College organises Aptitude test in the month of August for students and select 150 students.
- College Conducts Aptitude tests every month for aspirants of competitive exam.
- College Conducts 02 workshops every month for aspirants of competitive exam.
- College felicitates first 03 topper students by giving some amount.
- Aptitude Tests are conducted of the selected students on 05/08/2016, 23/09/2016, 28/11/2016, 23/12/2016 and 18/01/2016
- similarly aptitude test is conducted by college tehsil level on 18/02/2017 in which 69 students appeared
- 05 students were given prizes of 100, 200 and 300 rupees by employment cell for their excellent performance

## 4) Evidence of Success

- Manora is a small town located in an interior area even then student appeared for the conducted aptitude tests, PSI, MPSC, Banking Exams, and Indian Posts etc.



*Competitive Exam & Women Empowerment Workshop, 05/08/16, Dr. Sharadchandra Jawalekar, CEO, Miss. Kranti Bhombe, Tahsildar- Manora, Ramesh Jaswant, Tahsildar- Washim*



*MPSC/UPSC Guidance Workshop, 23/12/2016, Dhruva Academy, Akola's Mr. Nikhil Surdushe, Mr. Mahendra Sonune.*



*Competitive Examination Guidance Workshop, 18/01/2017, Prof. Sagar Gharad, Amravati*



*Competitive Exam Aptitude Test at College, 04/07/2016,*

## 5) Problems

- Students are not well aware about competitive exams.

### 1) Title of The Practice

#### ***Distribution of Old Clothes in Tribal Area- Melghat***

Goal :

- To make an effort to provide ample clothes to tribal people
- To encourage the morale of tribal people
- To inculcate the feeling of philanthropy, social service among students

### 2) The Context

- Old clothes, chappals and shoes are collected from Teachers, clerks, peons and students of college packed and distributed in melghat tribal area

### 3) Practice

- Students Collects the Clothes from various categories of society.
- Teachers Collects the Clothes from various categories of society.
- Then all clothes are sorted at college by teachers and students category wise.
- Clothes were distributed on 23 oct 2016 in remote area of Melghat.

### 4) Evidence of Success

Tribals became extremely delighted having received the clothes

## 5) Problems

- Chunkhadi and Nawargaon were places where this practice was performed These places were 240 km from Manora so the task was tough
- Travelling proved to be difficult as tribal places were quite away and road was rough and single
- Packing of clothes was also difficult task

***Photographs Showing Distribution of Old Clothes in Tribal Area- Melghat by Principal , NSS-Coordinator, Teachers & Students.***







#### 7.4 Contribution to environmental awareness / protection

- Formation of environmental awareness cell, through which 50 students were selected among that every student selected 10 students from their friend circle or class.
- Those students organises the cleanliness drives at their own villages and public places.
- They planted the trees and developed rain water recharge kits.
- They work as Environmental Ambassadors.
- College form the “Plastic Free Cell” to aware the society to restrict the use of plastic or carry bags.
- College provides alternative for carry bags use. (College distributed Clothes bag)
- College organizes 03 workshops on Environmental Awareness.
- Automobile free campus. In which college provides parking outside the campus.
- College develops water recharging kits.
- College organizes cleanliness drive rally
- College Organize Cleanliness drives at various places and nearby villages. (Police Station, Public Hospital, Tehsil etc.)
- College creates awareness in the society about “Hagandari Mukht Village” at 20 villages through “Street Play”!
- NSS organizes various kinds of activities on environmental awareness like plantation of trees, cleanliness drives at campus, off campus, water recharging and health camp.

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

#### Strengths :

- The college constructed urinal for Girls students.
- The College introduced three new subjects Indian Music, Sociology and English Literature
- The College constructed Girls Hostel
- College developed Green Campus.
- College has adequate infrastructure for students and staff.
- 50% staff awarded Ph.D.
- More than 50% students are female.
- Daily attendance.

#### Weakness :

- Students are not aware about their career.
- Maximum Students belongs to backward classes.
- Students are not much interested in developing soft skills.
- Inadequacy of Financial Resources to develop research facilities.
- Govt. doesn't permit to fill up the vacant posts.

#### Opportunities

- Enrollment of backward students and girls.
- To aware students about soft skills and career.
- To Conduct more students centric activities
- Opportunity to reach society.
- To strengthen cleanness drive.
- To make students financially literate.

#### Challenges

- To minimize the dropout rate.
- To upgrade infrastructural Facilities
- To improve student progression and placement.
- To develop research temper among students.
- To improves society's attitude toward education.

### **8. Plans of institution for next year**

#### Plan of Institution for Next Year

- To start Bridge courses
- To Start Mentor system
- To organize University Level debate, elocution, seminar & poster presentation competitions.
- To submit proposal for Home science faculty.
- To organize skill oriented workshop.
- To Organize Workshop on ICT.
- To give priority to ICT Oriented administration.

- To Continue value added activities
- Focus on class toppers.
- To construct the separate commerce department wing
- To complete women's hostel building.
- To start roof top solar Pv system.
- Use of ICT in teaching, learning & evolution.
- To upgrade internet bandwidth.
- To upgrade the library facility.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_ \*\*\* \_\_\_\_\_



## Annexure I

M.S.P. Arts, Science & K.P.T Commerce College Manora

Session -2016-17

### Analysis of Feedback

#### Student's Feedback for Teacher

#### Arts Faculty

1.	Dr. J.N. Kamble	Total Marks	Marks Obtained	Percentage%
	A- Teaching	1750	1586	90.62%
	B- Personality	1500	1378	91.86%
	C- Evaluation	1750	1510	86.28%
2.	Asstt. Prof. A.Y. Ali			
	A- Teaching	1750	1471	84.05%
	B- Personality	1500	780	80.00%
	C- Evaluation	1750	1523	87.02%
3.	Associate Prof. K.M.Mule			
	A- Teaching	1750	1510	86.28%
	B- Personality	1500	1372	91.46%
	C- Evaluation	1750	1626	92.91%
4.	Asstt. Prof. R. A. Naxine			
	A- Teaching	875	782	89.37%
	B- Personality	750	664	88.53%
	C- Evaluation	850	762	89.64%
5.	Asstt. Prof. R.V.Ingole			
	D- Teaching	1750	1483	84.74%
	E- Personality	1500	1287	85.8%
	F- Evaluation	1750	1553	88.74%

#### Student's Feedback for Teacher

#### Science Faculty

1.	Dr. M. N. Iqbal	Total Marks	Marks Obtained	Percentage %
	A- Teaching	1225	1094	89.30%
	B- Personality	1050	973	92.66%
	C- Evaluation	1225	1088	88.81%
2.	Asst. Prof. S. D. Ingole			
	A- Teaching	595	457	76.80%
	B- Personality	510	419	82.15%
	C- Evaluation	595	501	84.20%
3.	Asst. Prof. M. C. Dhabe			
	A- Teaching	245	228	93.06%
	B- Personality	210	189	90.00%
	C- Evaluation	245	211	86.12%
4.	Dr. Seema Keswani			
	A- Teaching	385	338	87.79%
	B- Personality	330	270	81.81%
	C- Evaluation	385	306	79.48%
5.	Dr. Kishor A. Koparkar			
	A- Teaching	385	300	77.92%
	B- Personality	330	263	79.69%
	C- Evaluation	385	266	69.09%

Student's Feedback for TeacherCommerce Faculty

1.	Asst. Prof. M.P. Thakare	Total Marks	Marks Obtained	Percentage%
	A- Teaching	910	728	80.00%
	B- Personality	780	662	84.87%
	C- Evaluation	910	730	80.21%
2.	Asst. Prof. B. S. Ther			
	A- Teaching	910	784	86.15%
	B- Personality	780	687	88.07%
	C- Evaluation	910	750	82.41%
3.	Dr. A. S. Nile			
	A- Teaching	910	778	85.49%
	B- Personality	780	696	89.23%
	C- Evaluation	910	738	81.09%
4.	Asst. Prof. P.N. Kamble			
	A- Teaching	910	742	81.53%
	B- Personality	780	642	82.30%
	C- Evaluation	910	754	82.85%

**Feedback From Ex. Students**Contribution of College in Personality Development

	Total Marks	Marks Obtained	Percentage %
1.	240	218	90.83%

Utility of Curriculum

	Total Marks	Marks Obtained	Percentage %
1.	240	213	88.75%

**SUGGESTION:**

60% ex-students interested to take part in college activities like, NSS, Sports, Gathering, lumina.

**Feedback From Parents for college**Academic Progression of Pupils

	Total Marks	Marks Obtained	Percentage %
1.	200	187	93.5%

About College educational facilities

	Total Marks	Marks Obtained	Percentage %
1.	100	76	76.00%

About women's security

	Total Marks	Marks Obtained	Percentage %
1.	100	87	87.00%

About Social and educational activities

	Total Marks	Marks Obtained	Percentage %
1.	100	91	91.00%

**SUGGESTIONS:**

1. To conduct the classes for competitive examinations regularly.
2. To generate the awareness about women's education.
3. To conduct the exams on competitive exams every month.

**Feedback From students for Library**

		Total Marks	Marks Obtained	Percentage %
	S. Service	750	496	66.13%
	F. Facilities	750	327	43.6%
	A. Availabilities	1000	722	72.2%
	T. Time management	500	294	58.8%

**Feedback From students for Non-Teaching Staff**

		Total Marks	Marks Obtained	Percentage %
	A. Co-operation	500	322	64.4%
	B. Attitude	750	416	55.46%
	C. Efficiency	750	466	62.13%
	D. Punctuality	250	165	66.00%

Feedback Committee

Dr. J. N. Kamble (Coordinator)

Members:

K.M. Mulay, B.S. Ther, Dr. M.N. Iqbal .

Principal

**Action taken on feed back (2016-17)**

Nature of Feedback	Those teachers whose score is below average	percentage	Avg. percentage	Remark
A-Teaching	1)A.Y.Ali 2)R.V.Ingole 3)K.A.Koparkar 4)M.P.Thakare 5)P.N.Kamble 6)S.D.Ingole	84.05% 84.74% 77.92% 80.00% 81.53% 76.80%	85.29%	This is to bring to the notice that those teachers whose score is below average have to rise and improve themselves henceforth.
B-Personality	1)A.Y.Ali 2)R.V.Ingole 3)S.D.Ingole 4)Seema keswani 5)K.A.koparkar 6)M.P.Thakare 7)P.N.Kamble	80.00% 85.80% 82.15% 81.81% 79.69% 84.87% 82.30%		This is to bring to the notice that those teachers whose score is below average have to rise and improve themselves henceforth.
C-Evaluation	1)Seema Keswani 2)K.A.Koparkar 3)M.P.Thakare	79.48% 69.09% 80.21%		This is to bring to the notice that the score is below average have to rise and

	4)B.S.Ther 5)A.S.Nile 6)P.N.Kamble	82.41% 81.09% 82.85%		improve themselves henceforth
Library				
1)facilities	N.A.Thakare	43.60%	60.18%	This is to bring to the notice that score is below average have to rise and improve themselves henceforth.
Time management		58.8%		
Non- Teaching				---,,-----
1)Attitude		55.46%	64.00%	It has been informed that the attitude should be change.

**Annexure II**  
**M.S.P.ARTS,SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM**  
**Academic Calendar, 2016-2017**

Month	June	July	August	Sept	October	Nov	Dec	Jan	Feb	Mar	April
Working Day	16	25	25	22	24	24	26	25	23	25	23
Teaching Day	10	25	25	22	18	14	26	25	23	10	Nil

**Total Working Day – 258**

**Total Teaching Day – 198**

M.S.P.ARTS,SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM

**Academic Calendar, June – 2016**

**TEACHING DAYS – 10      WORKING DAYS - 16**

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3 Jr. College Pay Bill Submission	4
5	6	7	8	9	10	11
12	13 College Start 2015-16 Staff Council Meeting	14 Maintenance Committee meeting & Management meeting	15 Cultural Committee & Discipline Committee Meeting	16	17 Grievance Committee Meeting & Furniture Committee Meeting	10 Student Curriers Placement Committee & Extension Committee
19	20 Sports Committee Meeting & Scholarship Committee Meeting	21 Stream Council Meeting & Parents & Alumni Meeting	22 Library Committee Meeting & Computer maintenance Committee Meeting	23 Women Counselling Committee & Vocational Education Committee Meeting	24 Parents & Teachers Committee Meeting & Picnic Committee	25 Refresher Committee Meeting & Examination Committee
26	27 NSS Committee Meeting Sr. & Jr.	28 IQAC Committee Meeting	29	30		

M.S.P.ARTS,SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM

**\*Academic Calendar, July - 2016**

TEACHING DAYS – 25 WORKING DAYS – 25

SUN	MON	TUE	WED	THU	FRI	SAT
					1 Vocational Education Committee Meeting	2 Scholarship Committee Meeting
3	4 Comp. Exam Aptitude Test	5 Stream Council Jr. Science & Exam Committee Meeting Sr.	6 Ramzan Id Holiday	7	8	9
10 Felicitation of Meritorious Students & Workshop on Competitive Exam	11	12	13 Maintenance Committee Meeting	14 Discipline Committee Meeting	15	16
17	18 11 <sup>th</sup> Arts, Comm. & Science Students Amsabha	19 12 <sup>th</sup> Arts, Comm. & Science Students Amsabha	20	21 Sr. College Pay Bill submission	22	23
24	25	26	27	28	29 B. Com Faculty Amsabha	30 Female Students Amsabha
31						

M.S.P.ARTS,SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM

**\*Academic Calendar, August - 2016**

TEACHING DAYS – 25 WORKING DAYS – 25

SUN		TUE	WED	THU	FRI	SAT
	1	2 Monitoring Committee Meeting	3	4	5 Workshop on Competitive Exam & Women Empowerment Workshop	6
7	8 B.A. & B.Sc. Faculty Amsabha	9 Essay Competition Kranti Din	10	11	12 Dr. Sr. Ranganathan Jayanti & Books Exhibition	13
14	15 Independent, Day Books Set Supply Meritorious Students	16	17 Pateti Holiday	18	19	20
21	22	23	24	25 Extension Committee Meeting	26	27 Workshop Competitive Exam
28	29 IQAC Meeting	30	31			

M.S.P.ARTS,SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM

**\*Academic Calendar, September - 2016**

TEACHING DAYS – 22 WORKING DAYS – 22

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2 Essay Competiton on Tree Conservation	3 Arts Faculty Meeting
4	5 Shri Gaensh Chaturthi Holiday	6 Non-teaching Meeting	7 Environment Workshop Extension Committee	8 Currier Guidance Committee Meeting	9 Gauri Pujan Holiday	10
11	12 Bakri - Id Holiday	13	14	15	16	17
18 Competitive Exam (Deshonati)	19	20	21 Competitive Exam Currier Guidance Committee	22	23 Workshop Competitive Exam in Banking	24 N.S.S. Day
25	26	27	28	29 Commerce Workshop (SEBI)	30 Sarva Pitri Amavasha Holiday	

M.S.P.ARTS,SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM

**\*Academic Calendar, October - 2016**

TEACHING DAYS – 18 WORKING DAYS – 24

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7 Commerce Faculty Seminar	8 Arts Faculty Meeting
9	10	11 Dashara Holiday	12	13	14	15 Reading Motivation Day Commerce Meeting
16	17	18 IQAC Committee Meeting	19 Maintenance Committee Meeting	20	21 Jr. College Science Meeting & Competitive Exam	22 Jr. College Arts & Commerce Faculty Meeting
23 Diwali Vacation	24	25	26	27	28	29
30 Diwali Holiday	31					

M.S.P.ARTS,SCIENCE & K.P.T.COMMERCE COLLEGE. MANORA. DIST WASHIM

**\*Academic Calendar, November - 2016**

TEACHING DAYS – 14      WORKING DAYS – 24

SUN	MON	TUE	WED	THU	FRI	SAT
		1 Bhaubij Holiday	2	3	4	5 Jr. College Pay Bill Submission
6	7	8	9	10	11	12
13 Diwali Vacation End	14 Guru Nanak Jayanti Holiday	15	16	17 Monetary Committee Meeting	18	19
20	21 Sr. College Pay Bill Submission & Monitoring Committee Meeting	22	23	24	25 Workshop on Competitive Exam for female Students	26 Constitution Day, Reading of constitution & Rally,
27	28 Workshop Competitive Exam	29	30 Economics Seminar			

M.S.P.ARTS,SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM

**\*Academic Calendar, December - 2016**

TEACHING DAYS – 26      WORKING DAYS – 26

SUN	MON	TUE	WED	THU	FRI	SAT
				1 AIDS One Day Workshop Arts Meeting	2 Science Faculty Meeting	3
4	5 Jr. College Pay Bill Submission	6	7	8	9	10
11	12 Id-A-Milad Holiday	13	14	15	16	17
18	19 University Level Commerce Seminar & Poster Presentation Competition	20	21 Sr. College Pay Bill Submission	22	23 Workshop on Competitive Exam	24
25	26	27	28	29 IQAC Meeting	30	31 Competitive Exam



M.S.P.ARTS,SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM  
**\*Academic Calendar, January - 2017**

TEACHING DAYS – 25			WORKING DAYS – 25			
SUN	MON	TUE	WED	THU	FRI	SAT
1	2 N.S.S. Camp Jr. College Start	3 Savitribai Fule Jayanti <b>Series of Cermon Starts</b>	4	5 Jr. College Pay Bill Submission	6	7
8	9 N.S.S. Camp Jr. College End	10 <b>Series of Cermons 2<sup>nd</sup> Lecture</b>	11 One Day Work shop Competitive Exam	12 National Yuth Day <b>Series of Cermons 3<sup>rd</sup></b>	13	14
15	16 Sr. College Science Faculty Interview	17 Sr. College Marathi Seminar	18 Workshop on Youth Development (Shram Vikas Parishad MS) & Competitive Exam for male & Female Students	19 Workshop on Communication Skill	20 Arts Faculty University Level Poster & Seminar Competition	21 Sr. College Pay Bill Submission
22 Competitive Exam(Lt. Balasaheb Thakre)	23	24 Sr. Science Faculty Meeting	25 Voters Awareness Campaign & Ralley	26 Republic Day Felicitation of students & Parents	27	28
29	30 N.S.S. Camp Sr. College Start	31				

M.S.P.ARTS, SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM  
**\*Academic Calendar, February - 2017**

TEACHING DAYS – 23			WORKING DAYS – 23			
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 Monitoring Committee Meeting	15	16 IQAC Meeting	17	18 Competitive Exam(Tehsil Level)
19	20 Board Exam Starts	21 Sr. College Pay Bill Submission	22	23	24 Mahashivrati Holiday	25 Jr. Coll Staff Board Exam Meeting
26	27	28 Science Day Univ Level Poster & Seminar Comp.				

M.S.P.ARTS,SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM  
**\*Academic Calendar, March - 2017**

TEACHING DAYS – 10

WORKING DAYS – 25

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13 Holi Dhulivandan Holiday	14	15 Faculty Meeting	16	17	18
19	20 University Exam Start	21 Sr. College Pay Bill Submission	22	23	24 Staff Council Meeting	25
26	27 IQAC Meeting	28 Gudi Padwa Holiday				

M.S.P.ARTS,SCIENCE & K.P.T. COMMERCE COLLEGE. MANORA. DIST WASHIM  
**\*Academic Calendar, April - 2017**

TEACHING DAYS – Nil

WORKING DAYS – 23

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4 Shri Ramnavmi Holiday	5 Jr. College Pay Bill Submission	6	7	8 Research Methodology Workshop
9	10	11	12	13	14 Good Friday Dr. Ambedkar Jayanti Holiday	15
16	17	18	19	20 State level Seminar on ICT	21 Workshop on Sustainable Agriculture of Farmers	22
23	24	25 IQAC Meeting	26	27	28	29
30						